

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25

TO: THE BOARD OF DIRECTORS OF FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Fort Bend County Municipal Utility District No. 25 (the "District") will hold a regular meeting, open to the public, on Friday, December 10, 2004, 5:30 p.m., at the James Cupp Meeting Center, adjacent to the District Administration Building, at 18230 Old Richmond Road, Sugar Land, TX., 77478, inside the boundaries of the District, for the following purposes:

1. Approve minutes of the November 12, 2004, meeting.
2. Receive comments and questions from the public and authorize any necessary action.
3. Consider amendments to the District's Rate Order and authorize appropriate action.
4. Consider amendments to the District's Code of Ethics and Travel, Professional Services and Management Policies, and authorize any necessary action.
5. Consider approval of an annexation agreement with Campbell Concrete & Materials, L.P., the acceptance of a Petition for Annexation of Land from Campbell Concrete & Materials, L.P. and the execution of a Petition to the City of Houston to include the Campbell Concrete & Materials, L.P. land in the District and authorize any necessary action.
6. Receive Developers' reports and authorize any necessary action.
7. Consider Resolution to the Texas Commission on Environmental Quality for Use of Surplus Funds in the amount of \$50,000 for the purchase of a jet machine and authorize appropriate action.
8. Ratify approval of (i) Resolution to the Texas Commission on Environmental Quality for Approval of Project and Bonds (\$5,800,000 Series 2005 Bonds), (ii) Resolution to the Texas Commission on Environmental Quality for Use of Surplus Funds for the SCADA Project and the Oak Lake Court generator project, and (iii) Resolution to the Texas Commission on Environmental Quality for Approval of Change in Use of Funds relating to the use of \$685,220 in connection with the wastewater treatment plant improvement project instead of the Pheasant Creek wastewater system rehabilitation project.
9. Receive Attorney's Report and authorize any necessary action.
10. Receive Engineer's report and authorize any necessary action, including
 - a. Approval of consents to encroachment;

- b. Approval and/or consent to developer's approval of pay estimates, change orders and time extensions on pending construction projects;
- c. Receive reports on other engineering matters:
 - Wastewater Treatment Plant Upgrades
 - Chelsea Harbour, Sections One Water Distribution, Sanitary Sewer, and Drainage
 - Orchard Lakes Estates, Section 2 Water Distribution, Sanitary Sewer and Drainage
 - Oak Lake Court - Review and Approve Pay Estimate Number 4 for ISI for the Oak Lake Court Detention Pond.
 - Approval of Pay Estimate No. 7 for Orchard Lake Estates, Section 2.
 - Bond Application No. 11
 - SCADA
 - Pheasant Creek Dr. Waterline Crossing Red Gully
 - Miscellaneous
- d. Authorize and/or concur with the design, advertisement for bids and/or award of contracts for the construction of water, sanitary sewer and drainage or other facilities within the District; and
- e. Accept site and/or easement conveyances for facilities constructed or to be constructed for or on behalf of the District.

11. Financial Reports

- a. Approve Bookkeeper's report, financial and investment report, budget amendments and payment of bills, and authorize all other appropriate action.
- b. Consider Tax Assessor-Collector's report, including the status of delinquent tax accounts, and the taking of any actions required in connection therewith, including authorizing the payment of invoices presented, approving tax refunds and authorizing water termination for delinquent tax accounts, and authorize any necessary action.

12. Operations Reports: Receive the following reports and authorize appropriate action

- a. Plant and Facility Operations;
- b. Operator Licensure Status;
- c. Illegal Hookups; and
- d. Other Items.

13. Special Projects Report: Receive reports on the following projects and authorize appropriate action

- a. Surface Water/GRP plan/Effluent Reuse Project;
- b. MS4;
- c. Detention Pond Improvements;
- d. STP Expansion

e. **SCADA.**

14. **General Manager's Report: Consider the General Manager's Report and authorize appropriate action, including the following**
 - a. **Conduct hearing and authorize termination of water service to delinquent accounts.**
 - b. **Consider customer communications regarding billing issues and authorize appropriate action.**
 - c. **Consider sponsoring the Water Wise Program at Garcia Middle School as part of the District's strategic plan for GRP compliance; authorize necessary action.**
15. **Such other matters that may come before the Board.**
16. **Convene Executive Session pursuant to Chapter 551.074, Texas Government Code, to deliberate, review and discuss employee matters.**
17. **Reconvene in public session and authorize any necessary action resulting from Executive Session.**

General Manager for the District